

Comox Valley Airport Directive

Directive: 2023-001

30 May 2023

To: All airport tenants

Subject: **Airport Harassment Policy Requirement**

References: Canada Labour Code Part II

1. The purpose of this directive is to clarify the tenant harassment policy requirements.
2. CVAC is committed to the well-being, health, and safety of all its employees. CVAC fosters a harassment-free and violence-free environment in accordance with Part II of the Canada Labour Code and has developed a policy that is intended to:
 - prevent and respond to workplace harassment and violence of any type, and
 - effectively address any incident that might occur.
3. All airport tenants must have their own harassment policies that comply with Part II of the Canada Labour Code. All incidents of harassment must be appropriately managed by the tenant managers through the guidelines presented in their respective policies.
4. There could be times when a complaint or an incident involves more one company in the airport. In these cases, the companies involved must work together to resolve the matter in a timely, and effective manner.



Alex Robertson
Operations Manager
Comox Valley Airport

Distribution List:

WestJet Station Manager
Air Canada Jazz Station Manager
Executive Aviation Station Manager
Pacific Coastal Station Manager
North Island Aviation
Allied Universal Security Services
Budget Car Rentals
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Enterprise Car Rentals
On the Fly Café
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